Nash Community College

Continuing Education – Non–Credit Courses
Summer Schedule
May 16 - August 14, 2023
Pre-registration required for all classes

Register Now!

Mail or Fax: Download the Continuing Education registration form at **www.nashcc.edu/conedreg** and mail with fee to NCC Continuing Education, PO Box 7488, Rocky Mount, NC 27804.

Online Registration: Students may register for a "select" group of Continuing Education classes via Instant Enrollment at **www.nashcc.edu**, click Admissions, select Continuing Education, search courses. Type the course title in the "Search for Sections" search box at the top right. Click Select, click add section, click next at the top right. Complete the Person Identification information and pay screens. Credit card payment is required.

In-Person: Visit the Continuing Education Department located on the 2nd Floor of the William S. Carver Continuing Education and Public Services Building.

Monday - Thursday: 8:00 AM - 5:00 PM
Friday: 8:00 AM - 1:00 PM

Table of Contents

Contact Information

Automotive/Transportation	252-451-8216
Career Readiness Certification (CRC)	252-451-8316
College and Career Readiness	252-451-8305
Computer Training	252-451-8216
Customized Industry Training	252-451-8379
Ed2Go Online Courses	252-451-8216
Emergency Medical Services	252-451-8355
ESL–English as a Second Language	252-451-8229
Fire Services	252-451-8312 or 252-451-8480
Foreign Language	252-451-8216
Health Services	252-451-8355
Human Resources Development	252-451-8349
Law Enforcement Training	252-451-8450
Nurse Aide/Nursing Assistant (CNA)	252-451-8378
Personal Enrichment	252-451-8216
Professional Training	252-451-8216
Small Business Center	252-451-8233
Teacher Education	252-451-8216
Trades/Construction	252-451-8216

Employment Opportunities

If you have suggestions for a new class, have a special skill and/or are interested in teaching, please download and complete the Class Proposal Form available at **www.nashcc.edu/conedreg**.

Choose one of these options to submit: Mail to NCC Continuing Education, P O Box 7488, Rocky Mount, NC 27804, or fax to **252-451-8451**.

Seeking Instructors
- Craft/Hobby
- Drawing
- Painting
- Basic Plumbing
- Building Inspector Level I
- Electrical Wiring
- Motorcycle Safety
- Soft Skill
- Computer

Financial Assistance
Continuing Education Scholarships are available for select classes. For more information, visit **www.nashcc.edu/scholarships or call 252-451-8216**.

AUTOMOTIVE / TRANSPORTATION CLASSES

Alive At 25 | $75 | Saturday | 8:30 AM - 12:30 PM | Continuing Education Building, 8153
This defensive driving course for students 16 - 24 years old provides unique classroom training on the potential dangers while driving.

63944   6/3
63945   8/5

DDC-4-Defensive Driving | $60 | 8:00 AM - 12:00 PM Continuing Education Building, 8261
This course is designed for individuals 25 years of age and older. This course will go over the risks and hazards of the road along with teaching you how to be a more defensive driver.

64325   6/22

Pre-registration and driver's license required for Alive at 25 and DDC-4 Defensive Driving. For more information call 252-451-8216.

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**CDL Truck Driver Training | $3998.25
Monday - Friday | 7:00 AM - 3:30 PM | Continuing Education Building |
Room 8168**
The Sage CDL training program at NCC provides 158 hours of training including classroom, lab, and one-on-one behind-the-wheel driving instruction.

65262 / 65263   6/5/23 - 6/23/23
65264 / 65265   7/10/23 - 7/28/23
65266 / 65267   8/7/23 - 8/25/23

For more information call **252-451-8357**, **252-451-8363**, or email **akcressionnie858@nashcc.edu**.

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Escort Vehicle Operator - Initial | $90 | Thursday - Friday Continuing Education Building, 8261
This course includes Defense Driving and Initial Escort Vehicle Operator training needed to satisfy the requirements set by the North Carolina Department of Transportation (NCDOT) to certify oversize-overweight load vehicle escort drivers.Students must be 21 years old to become certified with the State of North Carolina as an escort driver.

64325   6/22 - 6/23   TH   8 AM - 12 PM
                         F   8 AM - 5 PM

Escort Vehicle Operator – Recertification | $75 | Friday | 8:00 AM - 12:00 PM | Continuing Education Building, 8153
This course is to satisfy the recertification requirements set by the North Carolina Dept. of Transportation (NCDOT) to recertify oversize–overweight load vehicle escort drivers.

64266   6/2

Freight Broker - Agent Training | $1,895 | Online
In this 180-hour course, students will gain the skills needed to run a domestic freight brokerage or agency. Topics include transportation law, contracts, insurance, setting up, and running a freight brokerage business.

Open Entry   Self-Paced   6 Month Program

For more information call 252-451-8216 or email coned@nashcc.edu for more information.

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Motorcycle Safety Training- Basic Rider Course | $175 | Saturday and Sunday | 8:00 AM - 6:00 PM | Building E
The motorcycle safety training course includes how to balance and coordinate, shift and stop, emergency braking, and more. Motorcycles are provided. Motorcycle Safety classes are offered as self-supporting. A refund is given only if the class is canceled. **Prerequisite - MSF eCourse Certification (virtual)**

IN-PERSON REGISTRATION ONLY

63995   5/27 – 5/28
63996   6/10 - 6/11
63997   6/24 - 6/25

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OBD II Emissions Certification | $76.25 | Monday and Tuesday | 6:00 PM – 10:00 PM | CITI High School (Rocky Mount Middle), NCC Automotive Building, Room 304 | 999 Hammond Street
Learn the laws that govern OBD I/M Inspection. This course will prepare auto technicians & service personnel as OBD (On–Board Diagnostic) I/M Inspectors for motor vehicles. Textbook available in the Campus Store.

63887   5/22 - 5/23
65059   6/26 - 6/27
65060   7/24 - 7/25

Vehicle Safety Inspection | $76.25 | Monday and Tuesday | 6:00 PM – 10:00 PM | CITI High School (Rocky Mount Middle), NCC Automotive Building, Room 304 | 999 Hammond Street
Gain knowledge of safety inspection rules, regulations, and methods. The North Carolina Division of Motor Vehicles (DMV) requires this class for all persons involved in a vehicle safety inspection. Textbook available in the Campus Store.

63886   5/16-5/16
65057   6/13 - 6/14
65058   7/17 - 7/18
65062   8/14 - 8/15

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CAREER READINESS CERTIFICATION (CRC)

Continuing Education Building | Room 8242
Space is Limited | $50.00 or $16.00/Assessment
Pre-registration and Prepayment Required

The certification is composed of three assessments; Applied Math, Graphic Literacy, and Workplace Documents.

5/19	F	9:00 am – 1:00 pm	CE 8242
6/2	F	9:00 am – 1:00 pm	CE 8242
7/14	F	9:00 am – 1:00 pm	CE 8242
8/4	F	9:00 am – 1:00 pm	CE 8242

Visit **www.nashcc.edu/crc** and complete the CRC Assessment Form under links to register, email **crctesting@nashcc.edu, or call 252-451-8246** for more information.

COLLEGE & CAREER READINESS (CCR)

(Formerly known as GED$_{TM}$)

Individuals interested in obtaining an Adult High School Diploma (AHSD) or High School Equivalency (HSE) should contact 252-451- 8488, 252-451-8246, or visit www.nashcc.edu/ccr for more information.

College and Career Readiness classes are offered on-campus and off-campus at No Fee to individuals age 16 and older. Minors (ages 16 - 17) must first complete a minor
packet and interview prior to registering for orientation.

The CCR Registration Process

1. Fill out the program registration form at www.nashcc.edu/ccr

2. TABE Enrollment Testing is offered on a first-come/first-serve basis. TABE Testing takes approximately 3 - 4 hours.
Placement Testing will be held in the Continuing Education Building, Room 8120. Please bring a photo ID.

Monday	8:30 am - 5:00 pm (arrive by 2:30 pm)
Tuesday	8:30 am-5:00 pm (arrive by 2:30 pm)
Wednesday	8:30 am-8:30 pm (arrive by 6:00 pm)
Thursday	8:30 am–5:00 pm (arrive by 2:30 pm)
Friday	8:30 am-12:00 pm (arrive by 9:30 am)

3. Complete mandatory Ready, Set, Go Orientation

4. Log Into your Nash Community College student email account and send a test message to CCR@nashcc.edu.

5. Your schedule will be emailed to your Nash Community College student email after you have completed TABE testing
and orientation.

On-Campus Classes
The CCR Department is offering many classes in a hybrid format. Students will complete work assigned by teachers online, and can also attend face-to-face classes.

Class Placement
Class placement will depend on how high your scores are on the TABE Test.

Students that test in the high range will be eligible for CCR Boot Camp, which is a five-week multi-subject course that integrates the Social Studies, Reading, Writing, Science, and Math skills necessary to pass the HSE examinations. Students will attend classes daily, take practice tests in the Learning Lab as the week progresses, and then take the official HSE examinations each week. Because of the fast-paced nature of this course, perfect attendance, and adequate
placement test scores are required. In-person.

ONLINE
CCR will be offering online programming and classes including self-paced assignments, and recorded instruction.

- Students are required to pre and post-test on campus Students must have reliable internet access
- Students must be able to check email
- Students must be available by phone Space is limited, and consistent attendance online is required

Nash Community College offers the following High School Equivalency Tests:

GED®
The GED® test is computer-based. The test consists of Reasoning through Language Arts, Science, Social Studies, and Mathematics.
Cost: $20.00 per test.

HiSET®
The HiSET® is computer or paper-based. This test consists of Reading, Writing, Science, Social Studies, and Mathematics. $15.00 per test for paper-based testing. Total Cost $75.00. $10.75 per test for computer-based testing.
Total Cost $53.75

ENGLISH AS A SECOND LANGUAGE

For new students, orientation will be offered on Wednesday evenings. Please bring identification if you have it.

Orientation will start at 5 PM in the Continuing Education Building, Room 8120, located on the first floor. Students will be served on a first-come, first-serve basis. These classes are offered to individuals who want to improve their verbal, reading, and written English skills. Classes are offered on beginner, intermediate and advanced levels. ESL classes are offered at no cost to students.

El registro y orientación para nuevos estudiantes se ofrecerá a las 5 PM de la tarde en los Miércoles en el primer piso del nuevo edificio de Educación Continua, en Nash Community College en el salón 8120. En la sección de Orientación se atenderán a las primeras personas que lleguen. Estas clases de Segundo idioma son ideales para todas aquellas personas que desean aprender o mejorar sus habilidades de comunicación tanto verbal, como escrita en inglés. Estas clases se ofrecen de forma gratuita en diferentes niveles: Básico, Intermedio Multinivel, Avanzado y de Transición

Para más información de las clases de ESL. **www.nashcc.edu/ccr, 252-451-8215**.

ESL Beginner / Clases De Inglés Básico
Monday & Wednesday | 6 PM - 8:30 PM
Nash Community College

ESL Intermediate/ Clases De Inglés Intermedio
Monday & Wednesday | 6 PM - 8:30 PM
Nash Community College

ESL Morning
Monday - Thursday | 8 AM - 1 PM
Nash Community College

ESL Night
Monday/Wednesday | 6:00 PM - 8:30 PM
Nash Community College

Burlington English
CCR is now offering Burlington English online. Practice from home or on campus.
CCR se ofrecerá la programa Burlington English para practicar inglés en computadora o celular.

COMPUTER TRAINING CLASSES

To register, contact **252-451-8216**, or **coned@nashcc.edu**.

Creating Mobile Apps with HTML5 | $75 | Online
Learn to use HTML5, CSS3, JavaScript, jQuery, and web APIs to create cross-platform mobile apps and mashups.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Designing Effective Websites | $75 | Online
Learn powerful graphic design techniques and build websites that are both attractive and wickedly effective.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

How to Get Started in Game Development | $75 | Online
Take steps toward a new career in game development by building a foundation to design games in a wide variety of genres for different audiences and platforms.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Introduction to SQL| $75 | Online
Gain a solid working knowledge of the most powerful and widely used database programming language. This course will provide you the skills to write SQL queries to create tables, retrieve data from single or multiple tables, manipulate data in a database, and gather statistics from data stored in a database.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Introduction to Visual Basic | $75 | Online
Learn how to write Windows applications and programs using the Visual Basic programming language and the Visual Basic development environment. This course will provide the building blocks of programming in Visual Basic, including using variables to store data,

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

QuickBooks: Online | $75 | Online
Gain hands-on experience as you master the tools you need to set up a chart of accounts; reconcile your checking account; create and print invoices, receipts, and statements; track your payables, inventory, and receivables; create estimates, and generate reports.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Wireless Networking | $75 | Online
Industry experts show you how wireless networking works, as well as how to plan, deploy and connect to wireless networks.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Write Effective Web Content
Learn how to write web content and produce multimedia elements to make your website or blog a must-visit site on the Internet.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

FOREIGN LANGUAGE

To register, contact **252-451-8216**, or **coned@nashcc.edu**.

Spanish for the Medial Professional I | $75 | Online
Prepare for any situation by bridging the communication gap between you, your patients, and worried family members. This course provides knowledge of basic medical phrases to help you better communicate with the Spanish-speaking community

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Speed Spanish I | $75 | Online
Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Speed Spanish II |$75 | Online
This course is a follow-up to our popular Speed Spanish course. Several new recipes help you continue building fluency.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Speed Spanish III |$75 | Online
Master the ability to speak, understand, and read Spanish by taking this final installment in Speed Spanish. This course will help you learn the final six recipes that will serve as templates for creating any Spanish sentence.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

FIRE SERVICES

Fire And Rescue Training (ongoing)
Please visit **www.nashcc.edu/fire** to view the monthly calendar of fire and rescue training. You may also visit us on Facebook at **www.facebook.com/nccfireandems**.

FIREFIGHTER TRAINING ACADEMY
The NCC Firefighter Training Academy's mission is to instill discipline, character, professionalism, teamwork, integrity, credibility, knowledge, skills, and the physical/mental ability to perform the job of a professional firefighter in a safe and effective manner. This 18-week academy is well known throughout the state for producing well-trained and employable graduates.

Our next academy is scheduled to begin on August 7, 2023.
Prerequisites:
- High School Diploma or HSE
- Medical Screening

Total Cost: If you are a member of a volunteer fire or rescue department, the cost is approximately $600. If unaffiliated with one of these organizations, the cost is approximately $1200. Scholarship opportunities may be available for qualified applicants in need.

Application packages must be turned in 45 days prior to the start of each academy. Do Not Delay. If an academy fills up, registration could end early.

For more information, visit www.nashcc.edu/fire or contact **japarks297@nashcc.edu**, at **252-451-8480**.

HEALTH SERVICES

Basic Life Support (BLS) Healthcare Provider CPR $40 | Saturday | 8:00 AM - 1:00 PM | Continuing Education Building, Room 8246
This one-day course teaches American Heart Association Basic Life Support (BLS) for healthcare provider standards. Adult, child, and infant CPR/AED will be taught.

63577   5/20
65027   6/10
65028   7/22
65029   8/5

Textbook is required and may be purchased Monday - Friday in the Campus Store. CPR course completion cards will be issued to participants within two weeks of the class ending via email. Cards are not issued the same day and a valid email address will be required.

For more information email ofmoss331@nashcc.edu or call 252-451-8355.

EMT Academy I $202.25 I Blended| Monday-Friday| 8:00 - 5:00 | Continuing Education Building, Room 8246
The EMT Academy is an 8-week program meeting Monday through Friday. The course includes a physical training portion. Additional requirements for enrollment.

65025   6/19 - 8/11

EMT Initial | $202.25 | Blended | Monday & Wednesday (One Saturday and Sunday / month*)
Continuing Education Building, Room 8105
Reading placement test (minimum 11th-grade level) is required. A copy of high school diploma/HSE is requested. Access to a computer and internet is required. A valid driver's license is required prior to the EVD portion of the class. Students will complete EMS ride time outside of regular class hours.

65024   7/24 - 12/ 13   MW/SA   6 PM - 10 PM | 9 AM - 6 PM*
EMT ConEd | $75 | Online
63579   5/1 5/31   NCCR Topics
65030   8/1 - 8/30   NCCR Topics

Each 24-hour course session is taught in accordance with NC OEMS prescribed content necessary for EMT Continuing Education hours.

PARAMEDIC CONED. | $75 | Online

63584   5/1 – 5/20   Medical
65031   6/1 – 6/20   Pediatric
65032   7/2 – 7/21   Cardiology
65033   8/1 – 8/20   Operations

Each 8-hour course session is taught in accordance with NC OEMS prescribed content necessary for Paramedic Continuing Education hours.

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Dental Assisting | $3840 | Continuing Education Building, Room 8157

Learn essential skills needed to start a career as a Dental Assistant. In this course, you will be introduced to the basic concepts of preventative dentistry and the dental assistant's role including preparing patients for treatments and procedures, disinfecting, and sterilizing dental instruments, assisting the dentist during procedures, instructing patients in proper oral hygiene techniques, taking x-rays and preliminary impressions. Upon successful completion, students will receive certificates of completion for Dental Assisting I, Intraoral Radiology, Sterilization and Infection Control, Nitrous Oxide Monitoring, Dental Office Emergencies, and HIPAA. For more information contact 252-451-8216, or coned@nashcc.edu.

66083/66084   6/5 - 8/30 MTW   6 PM - 8 PM
              7/22, 8/12, & 8/26 SA   8 AM - 4:30 PM

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Explore a Career as a Clinical Medical Assistant $75 | Online

Learn the different types of medical records and how to enhance the overall patient experience. Get an introduction to charting patient complaints, creating progress notes, and collecting medical history.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Explore a Career: Administrative Medical Assistant* $75 | Online

Learn about the in-demand career of medical information management. Explore the job of an Administrative Medical Assistant (AMA) in a doctor's office from appointment scheduling and chart creation to medical billing and coding.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Explore A Career: Medical Coding*| $75 | Online

Use the Current Procedural Terminology (CPT) manual and the ICD-10-CM to find medical codes for any disease, condition, treatment, or surgical procedure. Textbook required.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Explore a Career in Medical Transcription* $75 | Online

Learn how to transcribe the most common medical reports used in both inpatient and outpatient settings. Prepare to work in the medical field (doctor's offices, clinics, and hospitals).

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

*For software requirements and course information for **Explore a Career Courses** and **Medical Transcription** visit **www.ed2go.com/nashcc**. To register contact **252-451-8216** or **coned@nashcc.edu**.

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NURSE AIDE/NURSING ASSISTANT (CNA) REGISTRATION INFORMATION:

Upon successful completion, students are eligible to apply for the National Nurse Aide Assessment Program (NNAAP or NACES) examination. NACES test fee is $140.00.

Registration Information:

1. Placement Tests Required: TABE Reading & Math placement tests are required. Placement tests are waived for students who have any of the following:
   - Completed and passed English 111 and Math DMA 050 within the past 2 years (grade transcript required),
   - Have a Silver or Gold CRC Career Readiness Certification within the past 2 years (copy of certificate required),
   - Have a 2-year or 4–year degree within the past 5 years (transcript required).

2. "Checklist Of Requirements" will be completed by a member of the continuing education staff. Students may view the checklist at https://nashcc.edu/academics/continuing-education-programs/nurse-aide/ or email sswinstead734@nashcc.edu.

3. Registration is open until the class fills up. Classes are limited to 10 slots.

4. CPR is required to take the course.

5. Clinical sites require Covid 19 vaccine to attend.

Nurse Aide Level I - Fast Track- Hybrid | $186.25 | Monday - Thursday | 8 AM - 2:30 PM | Building D, Room 4129 and Building B, Room 2102

Hybrid indicates the lecture (theory) portion of the class is Online. Skills practice meet face-to-face in the lab and clinical training will be on campus or at a designated health care facility.

Upon successful completion of this course, students are eligible to apply for the National Nurse Aide Assessment Program (NNAAP or NACES) examination. The credential test fee is $140.00.

65237	6/1 – 6/13	Online
	6/14 – 6/28	Room 4129
	6/29 - 7/20 Clinical,	8 AM - 12 PM

Nurse Aide Level I Refresher- Hybrid | $131.25 | Monday - Thursday | 5:30 - 9:30 PM | Building D, Room 4129 This course is designed to provide a review of the Nurse Aide I core content to prepare individuals who have been or are currently listed on a Nurse Aide I Registry, have successfully completed a state-approved training program, hold a state recognized health care credential from any state as or military personnel who have had medical/corpsman training to sit for the Nurse Aide I State Exam. The course is a minimum of forty (48) hours and must include the following Nurse Aide I curriculum content: Basic Nursing Skills, Personal Care Skills, Recognition of Mental Health and Social Service Needs, Care of Cognitively Impaired Residents, Basic Restorative Services and Resident Rights. Lab activities are required but clinical rotations are optional. Nurse Aide I Refresher programs must be approved by the Division of Health Service Regulations (DHSR)

65236   5/8 - 5/18

Registration for all **Nurse Aide** courses should be completed in the Continuing Education Building, Room 8232. Courses remain open until filled.

For more information visit www.nashcc.edu/nurseaide, or call 252-451-8216, 252-451-8378.

HUMAN RESOURCES DEVELOPMENT (HRD)

HRD classes are at no cost for adults who are unemployed, underemployed, and seeking employment. Pre-Registration is required by calling the class location at least two business days prior to the start date of class.

Basic Computer Skills & Keyboarding
Need to learn basic computer skills or increase your typing speed. This class is for you. Learn basic computer functions such as creating files and folders, using the mouse, working with windows, and creating work-related documents.

Monday - Thursday | 10 AM - 12 PM | Braswell Memorial Library
Classes will be held at Braswell Memorial Library, contact phone number is 252-442-1951.

63842   5/1 - 6/15
65055   6/26 - 8/17

Tuesday - Thursday | 9 AM – 12 PM | Nash County Senior Center

To sign up for class contact Nash County Senior Center, phone number is 252-459-7681.

65047   7/11 - 8/10

Career Bootcamp | Monday - Friday | 9 AM - 3:30 PM Peacemakers
Need a Job? This course will teach you what employers are looking for in potential employees. Learn "soft skills" including stress management and self-motivation skills; effective goal setting and time management skills; communication; and problem-solving. Create a resume, cover letter and prepare for the interview. Develop good work habits that enable ongoing career success. Classes will be held at PeaceMakers, contact phone number is 252-212-5044.

63834   5/22 - 5/26
63835   6/5 - 6/9
63836   6/19 - 6/23
63837   7/10 - 7/14
63838   7/24 - 7/28
63839   8/7 - 8/11

Digital Literacy: NorthStar Certification Lab| Monday - Thursday | 1 PM - 4 PM | Braswell Memorial Library
Build skills in key areas and demonstrate your knowledge by earning certificates and badges with NorthStar Digital Literacy. Learn how to use the computer and internet in the workplace.
To sign up for class, contact Braswell Memorial Library, phone number is 252-442-1951.

63845   5/1 - 6/15
65056   6/26 - 8/17

Document Prep for the World of Work
Develop skills needed to create documents such as resumes, cover letters, address labels, memos, form letters, agenda, brochures, business cards, and thank you cards.

Tuesday - Thursday | 1 PM - 4 PM | Nash County Senior Center
To sign up for class contact Nash County Senior Center, phone number is 252-459-7681.

65048   7/11 - 8/10

Monday/Wednesday/Thursday | 1 PM - 4 PM | Bailey Senior Center
To sign up for class contact Bailey Senior Center, phone number is 252-235-4303.

65049   6/5 - 7/20

I Am College: Summer Soar Program | Monday – Thursday | 9 AM – 12 PM or 1 PM – 4 PM | Building A, Room TBA
Interested in identifying your SMART goals, connecting with industry partners, or transferring to a senior institution? This is the program for you! This

program will cover transferable skills such as time management, test-taking strategies, study skills, communication, teamwork, professionalism, and so much more. Participants must plan or have been enrolled in Nash Community College for the Fall 2023 semester. If interested, use the QR code to submit your information. Deadline to Submit Form: June 23, 2023

66071	7/10 – 7/27	9 AM - 12 PM
66078	7/10 - 7/27	1 PM - 4 PM

12
For additional information contact, Renee Martinez, phone number 252-451-8373 or email crmartinez699@nashcc.edu

Internet and Email for the World Of Work
Gain the skills needed for researching jobs, government, and educational information. Course content includes the benefits and risks of the internet; navigating and using the information found for work related documents; creating and using email accounts and electronic communication such as blogs, instant messaging, video web conferencing, and social media.

Tuesday - Thursday | 1 PM – 4 PM | Nash County Senior Center
To sign up for class contact Nash County Senior Center, phone number is 252-459-7681.

65046   5/23 - 6/22

Monday/Wednesday/Thursday | 1 PM - 4 PM | Bailey Senior Center
To sign up for class contact Bailey Senior Center, phone number is 252-235-4303.

65050   7/31 -9/7

Microsoft IT Academy Certification
Develop a fundamental understanding of computers. From using the Internet to sending emails or creating resumes, the Digital Literacy Curriculum helps you develop the essential skills you need to begin computing with confidence. Topics include computer basics, word processing, spreadsheets, presentation programs and databases, Internet use, computer security and privacy, and digital audio, video and photography.

Tuesday - Thursday | 9 AM - 12 PM | Nash County Senior Center
To sign up for class contact Nash County Senior Center, phone number is 451-7681.

65045   5/23 - 6/22

Technology Lab | Tuesday, Wednesday & Thursday | 9 AM - 1 PM | Spaulding Family Resource Center
Learn how technology is used to develop and implement job searching, create work related documents using word processing, and understand how social networking impacts the workplace. To sign up for class contact Spaulding Family Resource Center, phone number is 252-478-5705

65044   5/23 - 8/10

LAW ENFORCEMENT TRAINING CLASSES

In-Service Law Enforcement Training
Contact Director Jim Thomas at jhthomas348@nashcc.edu or 252-451-8450 or Lead Coordinator Wayne Lamm at wdlamm231@nashcc.edu or 252-451-8272 for more information.

Basic Law Enforcement Training | DAY Academy begins on August 14, 2023.
Individuals interested in applying for the Day BLET Academy are advised to schedule an interview to complete all required paperwork and testing. Printed packets are available for pick up in the Continuing Education Building, Room 8220.

Deadline for all paperwork is August 2, 2023.

Day BLET Academy schedule (There are some night time hours - schedule will be given to cadets during orientation)
Monday - Friday | 7 AM - 5 PM

Please contact Director Tim Mehus at **252-451-8489** or tlmehus599@nashcc.edu for a registration packet and to schedule an interview.

PERSONAL ENRICHMENT CLASSES
For course information, contact **252-451-8216**, or **coned@nashcc.edu**.

COOKING
What To Expect: Great cooking isn't about recipes—it's about techniques. In our classes you'll work together with other students in a fun, hands-on environment led by our chef
instructor.
- Classes are generally 3 hours, with instruction and a presentation.
- Hands-on classes are limited, class registration closes 48 hours before class starts.
- You will be standing on your feet, cooking and working for most of the class. Please wear comfortable, closed-toe shoes and have long hair tied back.
- You will enjoy a generous taste of every dish

- Please be aware that classes take place in a culinary lab, where many allergens are used, as well as recipes that may use common allergens.

All Things Lamb | $76.25 | Tuesday | 6:PM - 9 PM | Business & Industry Building, Room 1163

Lamb is a great and versatile protein that is underutilized in American kitchens. Come and learn how to introduce lamb into your repertoire with several mouthwatering recipes that are sure to please even the pickiest of eaters. Please bring containers to take any leftovers home.

65647 6/6

Grain Bowls | $76.25 | Wednesday | 6 PM - 9 PM | Business & Industry Building, Room 1163

Grain bowls are a great start to a healthy meal, and make fantastic lunches to go the next day. Learn how to streamline your kitchen production so that you can make delicious and filling grain bowls at home in no time flat. Please bring a container to take any leftovers home with you.

65644   5/31

Picnic Favorites | $76.25 | Wednesday| 6 PM - 9 PM | Business & Industry Building, Room 1163

Summer is the time we are always on the go, so we need to have some great recipes for eating al fresco. We will look at several picnic classics as well as some unconventional foods from other countries that tend to travel well. Please bring containers to take any leftovers home.

65687 6/14

Sandwiches | $76.25 | Tuesday | 6 PM - 9 PM | Business & Industry Building, Room 1163

The crowned prince of meals on the go, this class will look at several old favorites as well as some lesser known sandwiches like the Vietnamese Banh mi, the Cuban, and Chinese Bao bun sandwiches. There will be plenty so bring a container to bring leftovers home.

65639   5/30

Sheet Pan Meal | $76.25 | Thursday | 6 PM - 9 PM | Business & Industry Building, Room 1163

Sometimes simple is the best way. We will look at several meals that can be prepared on one sheet pan freeing up your time cooking and cleaning up a kitchen. Sheet pan meals are excellent options for those with today's busy, on the go lifestyle, and can be a healthy option for us as well. Please bring containers to take any leftovers home.

65648   6/8

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CRAFTS

Knitting/ Crocheting | $75 | Monday | 1 PM - 4 PM| Continuing Education Building, Room 8160

Students of all levels will knit or crochet, read patterns, and become familiar with various types of yarns, needles, and hooks as they gain experience and enjoy creating personal projects, or those offered by the Instructor. Supplies not included.

63951   6/5 - 8/28

Stained Glass | $75 | Thursday | 6:30 PM - 9 PM Continuing Education Building, Room 8265

This course provides instruction in the basic areas of designing a pattern, glass selection, cutting, breaking, grinding, copper foiling, leading, and soldering. History, appreciation, evaluation, aesthetics and general concepts from stained glass disciplines will also be introduced. Returning students will work on pieces of their own design to extend and refine the techniques learned in prior classes.

Tools and Supplies:
Tools are available for classroom use. Glass, copper foil, came and solder will need to be purchased as class progresses. Instructor will provide information on what is needed and where to find it.

63962   5/11 - 8/3

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FITNESS

Yoga | $50.00 | Tuesday | 5:30 PM – 6:30 PM | Continuing Education Building, Room 8154

This course is great for those who are new to yoga, as well as intermediate or advanced participants. Students will be introduced to the basic principles of yoga, proper breathing, relaxation techniques, and correct yoga positions. Bring a yoga mat, towel, and water bottle.

65849   5/30 - 7/25

Lose Weight & Keep it Off | $75 | Online

Discover how to establish a healthy approach to weight loss and weight management. By the end of this course, you'll know how to set effective goals for eating, exercise, and many other elements that affect your weight, and be on your way to losing weight and keeping it off for good.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Luscious Low-Fat | Lightning Quick Meals | $75 | Online
Learn to create delicious and nutritious meals by reducing fat without sacrificing flavor. This course provides tips on menu planning and quicker cooking, and it allows you to try out over 50 exciting lower-fat recipes.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Meditation | $75 | Online
Learn how to intentionally train your attention and concentration for effective meditation. In addition to meditation techniques, this course will also help you

discover how meditation can be used to increase mindfulness, reduce stress, deal with pain and illness, and support overall health.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Stress Management | $75 | Online
Understand strategies and therapies used to reduce and manage stress. This course will help you explore the physiological, social and psychological impacts of stress and provide you with methods to get stress under control.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

PHOTOGRAPHY
Discover Digital Photography | $75 | Wednesday/Friday | Online
This course is designed for novice photographers. Learn DSLRs to smartphone cameras and what different equipment is used for. Topics include display methods, sizing, print options, online storage, and how social media factors into digital photography. After completing the course, you will understand how the process of composing photos has changed with the evolving capabilities of digital photography.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Mastering Your Digital SLR Camera | $75 | Wednesday/Friday | Online
Take control of your digital SLR camera. Learn about the many features and controls of your DSLR and lenses you need for the kind of photography you enjoy. Learn about metering, exposure compensation, managing aperture, shutter speed, and ISO. By the end of the course, you will be a DSLR master and will be able to take the photos you've always dreamed of.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Secrets of Better Photography | $75 | Wednesday/Friday | Online
This hands-on course will teach you how to choose the right photographic equipment to compose images with style. You can take your camera out of auto mode after learning about lighting, motion, aperture, shutter speed, and ISO settings. Explore common photography topics, including portraiture, children's photography, pet photography, and digital editing.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Photoshop Elements for the Digital Photographer | $75 Wednesday/Friday | Online
Bring out the best in your photos! Learn how to use Adobe Photoshop Elements to do everything from quick fixes to detailed enhancements. Master techniques for editing images, fixing flaws, enhancing the final product, creating simple art projects, preparing images for online use, and organizing your images.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

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SELF-DEFENSE

Enhance Your Handgun Skills | $50 | Saturday | 8 AM - 12 PM | Continuing Education Building, Room 8192
This four-hour course is taught by a certified firearms instructor in NCC's indoor firing range. Students will gain improved handgun safety and will practice timed shooting, multiple shooting, and moving target shooting exercises.. Registration deadline: 12:00 noon on Wednesday prior to the start date. Eye and ear protection provided.

*Required at registration: a hard copy of either a Concealed Carry Permit or NRA Basic Pistol course

*Required for class: Students must bring their own handgun, holster, and 50+ rounds of ammo.

63921   5/6

PROFESSIONAL TRAINING CLASSES
For course information contact **252-451-8216**, or **coned@nashcc.edu**.

Accounting Fundamentals | $75 | Online
Learn the basics of double-entry bookkeeping and how to analyze and record financial transactions. In this hands-on course you will get experience with handling accounts receivable, accounts payable, payroll procedures, sales taxes, and various common banking activities.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

A to Z Grant Writing | $75 | Online
Students will gain hands-on experience and knowledge they need to successfully begin the planning process for projects in need of grant funding. An approach to grant seeking begins with thinking about why the funding is needed and involving the grant applicant's stakeholders in the planning process.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Dental Assisting | $3840 | Continuing Education Building, Room 8157
Learn essential skills needed to start a career as a Dental Assistant. In this course, you will be introduced to the basic concepts of preventative dentistry and the dental assistant's role including preparing patients for treatments and procedures, disinfecting, and sterilizing dental instruments, assisting the dentist during procedures, instructing patients in proper oral hygiene techniques, taking x-rays and preliminary impressions. Upon successful completion, students will receive certificates of completion for Dental Assisting I, Intraoral Radiology, Sterilization and Infection Control, Nitrous Oxide Monitoring, Dental Office Emergencies, and

HIPAA. For more information contact 252-451-8216, or coned@nashcc.edu.

| 66083/66084 | 6/5 - 8/30 | MTW | 6 PM - 8 PM |
| | 7/22, 8/12, & 8/26 | SA | 8 AM. - 4:30 PM |

INCOME MAINTENANCE CASEWORKER - NC FAST
$185.00 | Continuing Education Building, Room 8244
Prerequisites: Human Service Exploration: DSS Caseworker
This course is designed to cover skills associated with the Income Maintenance Caseworker role to determine service eligibility. Focus will include proficiency in the utilization of the NCFAST application, communication, interviewing, time management, data gathering/compiling, and data analysis. Colleges providing this course must utilize th

| 65039 | 6/5 - 8/16 | MW | 6 PM - 9 PM |
| 65042 | 7/15 - 9/23 | S | 9 AM - 3 PM |

Introduction to Interior Design | $75 | Wednesday & Friday | Online
Learn to transform plain living spaces into beautiful and functional rooms. This course will teach you how to design every aspect of a room while taking into account color theory, industry trends, special arrangements, floor plans, design ideas, and interior design basics.

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Notary Public Training | $75
This class is required for individuals seeking a North Carolina Commission for Notary Public. Gain knowledge in general powers and limitations as well as attestation, certification, proof of execution, and other related duties. Must be 18+ years old, have a high school/HSE diploma, an NC resident, US citizen and have a valid State or Federal picture ID, no felony conviction, no conviction of corruption, malpractice or impeachment.

Monday & Tuesday | 6 PM - 9:30 PM | Continuing Education Building, Room 8123

65243   6/19 - 6/20

Friday | 8:30 AM - 4:30 PM | Continuing Education Building, Room 8123

65241   5/19
65244   7/14

Saturday | 8:30 AM - 4:30 PM | Continuing Education Building, Room 8123

65242   5/27
65248   7/29

Virtual | Monday & Tuesday | 6 PM - 10 PM

Please note class login information will be e-mailed 2-3 days prior to the class for online classes. Requirements: computer, Zoom, microphone, camera, NC Notary Public Manual, and a valid picture ID. You will be required to purchase Proctortrack software the first night of the class (approx. $12) . Contact 252-451-8216 for your student ID # and email prior to class.

65251   7/17 - 7/18

Warning: A counterfeit Notary Manual is being sold online. You may purchase the NC Secretary of State's authorized edition online at the UNC School of Government or in person at the NCC Campus Store.

eNotary | Thursday | 6:00 PM - 10:00 PM | Continuing Education Building, Room 8244
This 4-hour course prepares a current North Carolina Notary Public to take the examination to become qualified to notarize documents electronically. Must have NC Notary Public, have a valid State or Federal picture ID, and eNotary Manual on the day of class. The eNotary Manual is available at the NCC Bookstore.

65252   6/8
65256   8/10

SERVSAFE® Sanitation and Safety | $75 | Online / Building G, Room 1169B
This course introduces the basic principles of sanitation and safety relative to the hospitality industry. Topics include personal hygiene, sanitation and safety regulations, use and care of equipment, the principles of food-borne illness, and other related topics. Upon completion, students should be able to demonstrate an understanding of the content necessary for successful completion of a nationally recognized food/safety/sanitation exam. Required: Test scantron sheet (included with textbook), available in the Campus Store. Pre-register and prepay four (4) business days prior to the start date.

66080	6/01 - 6/26	6/26-proctor date on campus 10-12 p.m.
66081	7/10 – 7/31	7/31-proctor date on campus 10-12 p.m.
66082	8/2 – 8/30	8/30-proctor date on campus 10-12 p.m.

SMALL BUSINESS CENTER (SBC) SEMINARS
Small business seminars and confidential counseling are at no charge. View the full current seminar schedule, register for seminars, or request business counseling by

visiting www.nashcc.edu/sbc. See the links on the right side of the page. For more information call **252-451-8233** or email **dlarmstead575@nashcc.edu**.

Building a Wix Website | Tuesday | 6:00 PM - 7:00 PM | Online

7/25

Wix is the world's most popular website design platform. It serves over 200 million people in 190 countries, and has 45,000 new sign-ups every day. My step-by-step guide will empower you to express yourself and build your online presence no matter what type of entrepreneur you are. You'll find specialized features to create a professional website and manage your business with Wix. Let me show you how to use Wix and its super easy "Drag and drop" method or let Wix build the website of your dreams for you with their "Artificial Design Intelligence" feature. So if you're wondering how to create a Wix website that'll impress every visitor, this is the webinar for you.

Cash Flow Stuck In Reverse? 10 Ways to Create Positive Cash Flow Now! | Thursday | 6 PM - 8 PM | Online

6/8

The presenter, Steve Carver, with 64 continuous years business ownership experience and founder of the Academy of Entrepreneurs and Associates & CEO of CarverEquipment.Com; will share ten, low cost, specific. methods and strategies to boost and jump start more positive cash flow for every small business in 2023. Dos and Don'ts tips for entrepreneurs trying to get started to improve cash flow and fund-raising efforts will be offered as well.

Constant Contact: A Starting Point | Wednesday | 6 PM - 7:30 PM | Online

5/31

Join for part one of this online seminar enabling you to learn the tips and tricks to get stand-out results from your email marketing using Constant Contact. Instructor will demo how easy it is to build an email campaign that matches the branding of your website! You don't have a website? Learn how you can build a simple Landing Page to showcase your products or services. Then, integrate that page into your email campaigns.

Constant Contact: The Next Level | Thursday | 6 PM - 7:30 PM | Online

6/1

This next level to Constant Contact online seminar will enable you to learn the tips and tricks to get stand-out results from your social media marketing using Constant

Contact. Instructor will demo how easy it is to build a social media campaign that matches the branding of your business! Learn how to integrate your social media pages into your email campaigns and website.

Creating the Ultimate Business Plan | Thursday | 6 PM - 8 PM | Online

5/25

How to create a simple business plan designed to prevent pitfalls, give confidence and estimate potential earnings before taking any risk. Creating a new business time-line for step by step "must do" tasks. How to price your products and services and use individual profit center models with expense models to
build a plan that makes sense and money. Understanding the importance of Fair Market Value, mission - vision
 - promise statements and high standards.

Facebook Summer Marketing Campaign | Tuesday | 1 PM - 2:30 PM | Online

6/6

Summer is here and the time is right for taking advantage of some hot marketing strategies that will help you stand out, drive leads and grow your small business. And while you may be taking a vacation, your marketing shouldn't. Join us for some unique Facebook marketing ideas that will make a splash for the summertime and beyond!

How to do Business with the City of Rocky Mount: Understanding the Bid Process and Contracts | Tuesday | 5 PM - 6 PM | Online

5/23

A free class hosted by the City of Rocky Mount's MWBE Program to help businesses learn about responding to solicitations, how to prepare and submit bids, insurance requirements, MWBE policies, and best practices.

How to do Business with the City of Rocky Mount: Understanding the Bid Process and Contracts | Wednesday | 5 PM - 6 PM | Online

6/7

A free class hosted by the City of Rocky Mount's MWBE Program to help businesses learn about responding to solicitations, how to prepare and submit bids, insurance requirements, MWBE policies, and best practices.

How to Start A Business | Thursday | 6 PM - 7 PM | Online

7/20

Are you thinking about starting your own business? Not sure what steps to take or which ones to take first? This seminar was designed to provide basic information to

individuals who are thinking about starting a business. This information includes critical ingredients for start-up success such as: feasibility studies; market demographics; funding sources; and business owner support.

How to Start A Business in 2023 | Thursday | 6 PM - 8 PM | Online

5/18

The presenter, Steve Carver, with 64 continuous years business ownership experience and founder of the Academy of Entrepreneurs and Associates & CEO of CarverEquipment.Com; will share dozens of critical and helpful tips, strategies and "must do's" for anyone thinking. about starting a new business in 2023. He will outline basic steps to follow when getting started including surveying for profitable products or services to offer. Discuss ways to enhance. self-confidence and start building required business skills. Compare the +/- of internet sales, home-based, mobile & bricks and mortar types of businesses. Learn how to create your own mission, vision and promise statements and so much more.

LinkedIn for the Business Professional | Thursday | 1 PM - 2:30 PM | Online

5/23

Did you know that LinkedIn has surpassed Facebook as the preferred place for providing small business content? With over 1.2 billion users you can't afford to ignore this powerful eCommerce tool.
In this seminar, you will learn how to create a compelling "Online Presence" that will attract customers to you. You will learn the five most important things to do on LinkedIn so that you can be found. We will discuss how to position yourself as an expert and how to increase your visibility on LinkedIn.

- Create a LinkedIn profile that stands out and positions you as an expert.
- How to get 500 connections and expand your network.
- How to stay in-front of your audience and position yourself as an expert in your field.
- Harnessing LinkedIn groups to grow your visibility and establish your expertise.
- Build your personal plan to quickly get result with LinkedIn in only 15 minutes, 2 days a week.

LinkedIn can be a tremendously powerful tool to grow your small business and finally get noticed.

Marketing on Social Media | Tuesday | 6 PM - 7:30 PM | Online

5/30

If someone searches for your business, what do they see? Are they intrigued enough to buy from you or do they move

on? This class is about making sure you have a good online presence and using free social media to your advantage. This class will give you the tools necessary to develop a top notch online profile.

Selling on Shopify | Tuesday | 6 PM - 7:30 PM | Online

6/22

Whether you sell online, on social media, in store, or out of the trunk of your car, Shopify has you covered. Your brand, your way. No design skills needed.
Establish your brand online with a custom domain name and online store. With instant access to hundreds of the best looking themes, and complete control over the look and feel, you finally have a gorgeous store of your own that reflects the personality of your business.
Everything in one place. Selling your products in many places should be every bit as simple as selling in one. With Shopify's ecommerce software, you get one unified platform to run your business with ease.

- Fully customize your online store
- Add new sales channels like Facebook, Amazon, eBay, & Instagram
- Manage unlimited products and inventory
- Fulfill orders in a single step
- Track sales and growth trends

Talking to Lender | Thursday | 10 AM - 6:00 PM | Online
8/10

Speak with a Thread Capital Lender and find out what lending source is right for you. Thread Capital is a nonprofit organization that uses micro-loans to assist small business owners.

The Business Behind Your Business | Tuesday | 6 PM - 7:30 PM | Online

8/1

Being a business owner requires professionalism and understanding how your management of your business is reflected in the success of your business. This workshop will discuss the Business mindset and etiquette needed to maintain a successful business.

Think Like a Lender| Thursday | 2 PM - 3 PM | Online

8/3

Do you know what it takes to get a loan for your small business? Come learn what to do (and not to do) to prepare for small business financing. Thread Capital will present an overview of the 6 C's of lending, and the key factors evaluated by lenders, and you'll leave with a better understanding of how lenders think and how you can prepare to answer their questions when you're ready to seek financing for your business.

Understanding DBAs:Doing Business As: The Basics| Thursday | 6 PM - 8 PM | Online

6/15

All entrepreneurs should know how to secure different legal DBAs for their company name and various products and services.
When used skillfully, DBAs become great marketing tools to help different customer groups and niche' groups find the business.
Additionally, DBA use helps a company owner expand operations without having to create new corporations.
This class will cover all the requirements and paperwork needed to create and establish as many DBAs. as you may want

Using Instagram for Business | Tuesday | 6 PM - 7:30 PM | Online

6/13

Instagram is the fastest-growing social media platform where you paint a picture of your business with photos and videos. Learn how to use this platform in connection with Facebook to grow your business to great heights.

Using Sales Funnels to Grow Your Business | Tuesday | 1:30 PM - 3 PM | Online

8/6

A sales funnel is a framework that businesses use to turn prospects into customers, while using systems throughout the process to attract and keep them. From growing a downtown marketplace to scaling a multi-million dollar business, a well-developed plan can keep you moving forward in good and bad times. This seminar shows participants why and how to develop systems to give your business the edge you need to succeed.

Using YouTube to Promote Your Business | Wednesday | 1:30 PM - 3 PM | Online

8/2

Are you interested in spreading the message of your business with a platform that your customers are already using? More and more people are turning to YouTube for all of their information, news, and entertainment. Your business should definitely have a presence there as well.
In this seminar, you will learn how to get started with video marketing, how to make good quality videos with the tools you already have, setting up and promoting your YouTube channel, and spreading your message to all of your customers with a simple and easy to use method.

TEACHER EDUCATION CLASSES
For course information contact **252-451-8216**, or **coned@nashcc.edu**.

Homeschool With Success
5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Discover how to homeschool your children in a way that ensures they get what they need both academically and socially. This course offers a lot of information and guidance to plot your homeschooling course for years to come.

Praxis Core Preparation
$75 | Wednesday and Friday | Online

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

This course will not only prepare you for the Praxis Core but do so in a fun and interesting way. After completing this course, you will be ready to pass the Praxis Core Exam.

Teaching Adult Learners| $75 | Wednesday and Friday | Online

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Learn powerful teaching techniques that will keep your adult learners excited and help them absorb your material effortlessly.

Teaching Preschool: A Year of Inspiring Lessons

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Learn how to develop creative and balanced preschool lesson plans for every month of the school year. This course will equip you with a solid lesson plan template, plus over 100 engaging and interchangeable activities for circle-discussion, art, literacy, motor skills, science, and music.

Teaching High School students

5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

Learn the latest teaching strategies and techniques for helping secondary students achieve their dreams. This course will teach you how to differentiate instruction, manage a classroom, develop assessment strategies, gain parental support, and teach social-emotional skills that will help your students succeed in school and in life.

TRADES/CONSTRUCTION
For course information r, contact **252-451-8216**, or **coned@nashcc.edu**.

Basic CAD - Hybrid (Concurrent w/ DFT-119 H01) | $185.00 | Monday & Wednesday | 12 PM - 2:10 PM | Advanced Manufacturing Building, Room 109

65828   5/24 - 7/19

This course introduces computer-aided drafting software for specific technologies to non- drafting majors. Emphasis is placed on understanding the software command structure and drafting standards for specific technical fields. Upon completion, students should be able to create and plot basic drawings.

Electrical Contractor License Renewal | $75 | Saturday | 8:00 AM - 5:00 PM | Continuing Education Building, Room 8255

64271   5/20

This course satisfies the 8-hours Continuing Education requirement for Licensed Electricians with any classification electrical license.

Print Reading - Hybrid (Concurrent w/ BPR-111 H01) | $185.00 | Monday & Wednesday | 1 PM - 3:59 PM | Advanced Manufacturing Building, Room 108

65829   5/24 – 7/19

This course introduces the basic principles of print reading. Topics include line types, ortho-graphic projections, dimensioning methods, and notes. Upon completion, students should be able to interpret basic prints and visualize the features of a part.

Pro Logic Controllers - Hybrid (Concurrent w/ ELN - 260 H01) | $185.00 | Monday & Wednesday | 8:30 AM - 11:29 AM | Advanced Manufacturing Building, Room 117

65830   5/25 – 7/25

This course provides a detailed study of PLC applications, with a focus on design of industrial controls using the PLC. Topics include PLC components, memory organization, math instructions, documentation, input/output devices, and applying PLCs in industrial control systems. Upon completion, students should be able to select and program a PLC system to perform a wide variety of industrial control functions. ELN 275 Troubleshooting (Summer)

Online Classes
For more information, go to www.ed2go.com/nashcc or call: (252) 451-8216
Cost: $75.00 or more depending on course - Class Dates 5/17 - 7/17 | 6/14 – 8/14 | 7/12 – 9/11 | 8/16 – 10/16

ART AND DESIGN
Creating WordPress Websites
Designing Effective Websites
Discover Digital Photography
Drawing for the Absolute Beginner
How to Get Started in Game Development
Digital Scrapbooking
Dreamweaver CS6
Illustrator CS6
InDesign CS6
Interior Design
Photoshop CS6

BUSINESS
A to Z Grant Writing
Accounting Fundamentals
Administrative Assistant Applications
Building Teams That Work
Distribution and Logistics Management
Effective Business Writing
Effective Selling
Fundamentals of Supervision and Management
Introduction to Business Analysis
Introduction to Google Analytics
Introduction to Nonprofit Management
Introduction to Stock Options
Keys to Effective Communication
Keys to Successful Money Management
Leadership
Six Sigma: Total Quality Applications
Social Media Marketing
Stocks, Bonds, and Investing: Oh, My!
Supply Chain Management Fundamentals

COMPUTER APPLICATION
Intermediate Oracle
QuickBooks
Adobe Acrobat X
Crystal Reports
Microsoft Project
Oracle

COMPUTER PROGRAMMING
C# Programming
C++ Programming
Java Programming
JavaScript
Python 3 Programming
SQL
Visual Basic

CONSTRUCTION AND TRADES
Manufacturing Applications
Manufacturing Fundamentals

HEALTH AND FITNESS
Explore a Career as a Clinical Medical Assistant
Explore a Career as an Administrative Medical Assistant
Explore a Career in Medical Coding
Explore a Career in Medical Transcription
Medical Terminology
Certificate in Meditation
Certificate in Mindfulness
Certificate in Stress Management

HOSPITALITY
Secrets of the Caterer
Start a Pet Sitting Business
Wow, What a Great Event!

INFORMATION TECHNOLOGY
Advanced PC Security
Intermediate Networking
Introduction to Networking
Introduction to PC Security
Understanding the Cloud
Wireless Networking

LANGUAGE
Discover Sign Language
Instant Italian

LEGAL
Employment Law Fundamentals
Explore a Career as a Paralegal
Introduction to Criminal Law
Real Estate Law
Workers' Compensation

MATH AND SCIENCE
Human Anatomy and Physiology
Introduction to Algebra
Introduction to Biology
Introduction to Chemistry
Introduction to Statistics
Math Refresher

TEACHER PROFESSIONAL DEVELOPMENT
An Introduction to Task-based Teaching
An Introduction to Teaching ESL/EFL
Content Literacy: Grades 6-12
Homeschool with Success
Integrating Technology in the Classroom
Survival Kit for New Teachers
Teaching Adult Learners

TEST PREP
CompTIA A+ Certification
CompTIA Network+
Certification Prep GMAT Preparation
GRE Preparation
Praxis Core
Project Management Professional (PMP**)**

WRITING
Advanced Fiction Writing
Beginning Writer's Workshop
Fundamentals of Technical Writing
Grammar Refresher
Mystery Writing
Publish and Sell Your E-Books
Research Methods for Writers the Craft of Magazine Writing
Travel Writing

Register and Pay For Ed2go Classes
1. Search for the course at www.ed2go.com/nashcc
2. Select your online course
3. Click "Add to Cart" and complete steps to enter the class
4. Click "Continue to Checkout"
5. Click "Checkout" no payment information will be collected
6. At the bottom of the page, click "Enter Classroom"
7. Complete the Continuing Education **Registration Form**
8. Pay and register at least 2 days prior to the start date

Continuing Education Information

Registration Fee Scale

$ 70.00	1 - 24 class hours
$125.00	25 - 50 class hours
$180.00	51+ class hours
$1.25	Class Insurance Fee applies to some Continuing Education classes
$ 5.00	SECCE Fee applies to all classes

Registration fees vary according to total class hours and are set by the North Carolina General Assembly. Class fees are subject to change without notice. Registration fees, which are listed with each class description, do not include the cost of textbooks or supplies. Some classes are offered as self-supporting, meaning the registration fee is determined by total instructional and support costs. No fee-waivers or refunds apply to self–supporting classes.

No Fee for the classes listed below:
- Adult Basic Education / Adult High School Diploma
- High School Equivalency (HSE)
- English As A Second Language (ESL).

Registration And Attendance

Register & pay at least 2 days prior to the start date of class. Students are required to be in attendance for the first class session. As a result of the wide variety of classes offered, the specific attendance requirement varies by class and will include 100/90/80% attendance of total class hours. Students may call 252-451-8216 to confirm the attendance requirement for a Continuing Education class. If a class is canceled or postponed, students who have pre-registered will be contacted prior to the start time of the class**.**

Cancellation Of Classes

Classes may be canceled if a minimum number of students do not pre-register. Pre- Registered students will be contacted and the registration fee will be refunded.

Refund & Withdrawal Policy

100% refund - Student officially withdraws prior to first class. **75% refund** - Student officially withdraws prior to, or on, the 10% point.

No Refund applies after the 10% point of total class hours. **No Refund** applies to self-supporting classes.

Books and Supplies

Most courses require a textbook and some supplies. The NCC Campus Store is open Monday - Thursday from 8:00am - 5:00 pm, Friday from 8:00 am - 1:00 pm. For more information, call **252-451-8402**.

Enrollment for Minors (Ages 16-17)

The minimum age to attend a community college in North Carolina is sixteen (16) years old on the first class session.

Tar River Transit Authority
Public Bus Service to Nash Community College
Daily and evening public transit bus service is available to Nash Community College during the week. For more information, visit
http://www.tarrivertransit.org/ or www.nashcc.edu/bus