



2020-2021
Verification of 2018 IRS Income Tax Return
Information for Parent Tax Filers

Name _____ Student ID _____

Important Note: The instructions below apply to each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns for 2018 or had a change in marital status after the end of the 2018 tax year on December 31, 2018.

Instructions: Complete this section if the parents filed or will file a 2018 IRS income tax return(s). *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at [FAFSA.gov](https://fafsa.gov).* In most cases, no further documentation is needed to verify 2018 IRS income tax return information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed.

In most cases, for electronic filers, 2018 IRS income tax return information for the IRS DRT is available within 2–3 weeks after the 2018 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2018 paper IRS income tax returns, the 2018 IRS income tax return information is available for the IRS DRT within 8–11 weeks after the 2018 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS DRT.

Check the box that applies:

- The parents have used the IRS DRT in *FAFSA on the Web* to transfer 2018 IRS income tax return information into the student's FAFSA.
- The parents have not yet used the IRS DRT in *FAFSA on the Web*, but will use the tool to transfer 2018 IRS income tax return information into the student's FAFSA once the 2018 IRS income tax return has been filed.
- The parents are unable or choose not to use the IRS DRT in *FAFSA on the Web*, and instead will provide the school a **2018 IRS Tax Return Transcript(s)** (signature not required) or provide a **2018 IRS Tax Return** (signature required)

To obtain a **2018 IRS Tax Return Transcript**, go to www.irs.gov and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Make sure to request the "IRS Tax Return Transcript" and not the "IRS Tax Account Transcript." Use the Social Security Number and date of birth of the first person listed on the 2018 IRS income tax return, and the address on file with the IRS (normally this will be the address used on the 2018 IRS income tax return). In most cases, for electronic filers, a **2018 IRS Tax Return Transcript** may be requested from the IRS within 2–3 weeks after the 2018 IRS income tax return has been accepted by the IRS. Generally, for filers of 2018 paper IRS income tax returns, the **2018 IRS Tax Return Transcript** may be requested within 8–11 weeks after the 2018 paper IRS income tax return has been received by the IRS.

If the parents filed separate 2018 IRS income tax returns, **2018 IRS Tax Return Transcripts** or **2018 IRS Tax Return** must be provided for both.

- Check here if a **2018 IRS Tax Return Transcript(s)** or **2018 IRS Tax Return** is provided with this form.

**Certifications and Signatures
(Dependent Student)**

Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Print Student's Name

NCC Student ID Number

Student's Signature

Date

Parent's Signature

Date