



Student Course Withdrawal Form

This form is to be used by high school counselors when a Career and College Promise (CCP) student needs to be withdrawn from one or more courses at Nash Community College. The last date of attendance is required.

I. Student & Course Information

Student NCC ID #	Last Name	First Name	Middle Initial	Semester/Year

Course Prefix	Course No.	Section Number	Last Day of Attendance	Counselor Name	High School Name

II. Withdrawal Reasons

Please select one reason only.

- | | |
|-----------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Transportation | <input type="checkbox"/> Dissatisfied with Instruction |
| <input type="checkbox"/> Work Conflict | <input type="checkbox"/> Personal Reasons |
| <input type="checkbox"/> Financial Problems | <input type="checkbox"/> Change in Class Schedule |
| <input type="checkbox"/> Moving Away | <input type="checkbox"/> other _____ |
| <input type="checkbox"/> Dissatisfied with Course Content | |

**Student signature is not necessary for counselor withdrawal. Please forward completed form to admissions@nashcc.edu.*

_____ Date

_____ Counselor Email

III. Student & Enrollment Services

After completing the form and obtaining the appropriate signatures, submit this form to Student & Enrollment Services located in Building A.

Received by: _____

Date: _____

Processed by: _____

Date: _____