Office 365

About Your Office 365 Home Premium Academic Subscription

The product key included with this document will activate 180-day access to your Office 365 Home Premium subscription, which includes the latest versions of Microsoft Outlook, Word, Excel, PowerPoint, Access, OneNote, and Publisher.

This special academic subscription can be installed on a maximum of five devices. If course work requires more than 180 days of concentrated study, additional subscriptions may be purchased.

There are no discs associated with Office 365; instead there is a very simple subscription process that you can begin now.

Step 1: Using one of your devices, go to the browser and type in the following: http://office.com/setup. (Note: Your product key will activate the 180-day subscription ONLY at this setup site. Other trial offers will not accept this product key for the 180-day subscription.)

Step 2: Read the text page that appears on the screen. At the bottom of the page, there is a space for a 25-digit number. This is where the product key number should be inserted. (The product key is provided to you via electronic distribution directly by the publisher when you receive this document.)

Step 3: Type in the 25-digit number. Proofread the number to be sure it is correct.

Step 4: Click on the box that says Get Started. Create an Account and begin installing the Office 365 Home Premium subscription. Follow the instructions as prompted.

System Requirements for Office 365 Home Premium

PC:

Computer and processor: 1 GHz or faster x 86 or 64-bit processor with SSE2 instruction set

Memory: 1 GB RAM (32-bit), 2 GB RAM (64-bit)

Hard disk: 3.0 GB of available disk space

Display: 1024 x 576 or higher resolution monitor

Operating system: Windows 7, Windows 8, Windows 2008 R2 with .NET 3.5 or later

Graphics: Graphics hardware acceleration requires DirectX10 graphics card with 1024 x 576 resolution

Browser: Microsoft Internet Explorer 8, 9, or 10; Mozilla Firefox 10.x or a later version; Apple Safari 5; or Google Chrome 17.x

Other: Internet functionality requires an Internet connection. Certain features require a Skype account. Product functionality and graphics may vary based on your system configuration. Some features may require additional or advanced hardware or server connectivity; www.office.com/products. Multi-touch features require Windows 7 and a touch-enabled device.

Mac:

Intel processor, Mac OS X version 10.6, 1 GB RAM, 2.5 GB available hard disk space, HFS+ hard disk format, 1280 x 800 screen resolution

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